

BATAC WATER DISTRICT
Ageing of Cash Advance Liquidation Report
Performance-Based Bonus-2016
As of November 15,2016

Name	Balance as of November 15, 2015	Cash Advances Granted	Settled		Balance as of November 15,2016	Date of CA Granted	Reference DV NO.	Particulars	Amount Due				Remarks
			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Imelda G. Tutaan	255.00		255.00			10.20.2015	15-10-0497	Travel/communication expenses of BOD		255.00			Fully liquidated on Nov. 20, 2015
Imelda G. Tutaan	0	2,200.00	2,200.00			11.20.2015	15-11-0542	Travel	2,200.00				Fully liquidated on Nov. 23, 2015
Maria Dohna D. Sagun	0	2,200.00	2,200.00			11.24.2015	15-11-0551	Travel	2,200.00				Fully liquidated on Nov. 26, 2015
Imelda G. Tutaan	0	8,325.00	8,325.00			11.27.2015	15-11-0555	Gas allowance of pump operator, meter readers & bill collectors for Dec. 2015		8,325.00			Fully liquidated on Dec. 31, 2015
Imelda G. Tutaan	0	2,900.00	2,900.00			12.01.2015	15-12-0571	Cell card allowance for Dec. 2015	2,900.00				Fully liquidated on Dec. 01, 2015
Maria Dohna D. Sagun	0	20,000.00	20,000.00			12.02.2015	15-12-0574	Fuel & Oil, Travel	20,000.00				Fully liquidated on Dec. 28, 2015
Dino S Sagun	0	2,400.00	2,400.00			12.02.2015	15-12-0575	Travel	2,400.00				Fully liquidated on Dec. 28, 2015
Imelda G. Tutaan	0	2,000.00	2,000.00			12.02.2015	15-12-0576	Offering for the Novena Mass	2,000.00				Fully liquidated on Dec. 04, 2015
Imelda G. Tutaan	0	2,652.00	2,652.00			12.07.2015	15-12-0579	Travel/communication expenses of BOD	2,652.00				Fully liquidated on Dec. 09, 2015
Joel A. Castro	0	1,490.00	1,490.00			12.07.2015	15-12-0580	Bacte-test/HPC of water samples.	1,490.00				Fully liquidated on Dec. 07, 2015
Maria Dohna D. Sagun	0	7,840.00	7,840.00			12.09.2015	15-12-0581	Travel	7,840.00				Fully liquidated on Dec. 14, 2015
Ruben T. Cid	0	3,930.00	3,930.00			12.15.2015	15-12-0596	Training/Seminar	3,930.00				Fully liquidated on Dec. 21, 2015

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Maria Dohna D. Sagun	0	14,400.00	14,400.00			12.16.2015	15-12-0598	GAD's Pa-Meal Day	14,400.00				Fully liquidated on Dec. 28, 2015
Maria Dohna D. Sagun	0	30,000.00	30,000.00			12.18.2015	15-12-0603	Awards on 2015 Christmas Program	30,000.00				Fully liquidated on Dec. 22, 2015
Imelda G. Tutaan	0	8,325.00		8,325.00	-	12.29.2015	15-12-0622	Gas allowance of pump operator, meter readers, bill collectors for Jan. 2016.		8,325.00		-	Fully liquidated on Jan. 29, 2016
Imelda G. Tutaan	0	2,900.00		2,900.00	-	1/4/2016	16-01-0002	Cell card allowance for Jan. 2016	2,900.00			-	Fully liquidated on Jan. 04, 2016
Maria Dohna D. Sagun	0	25,000.00	0	25,000.00		1/11/2016	16-01-0012	Purchase of amplifire and payment of catering	25,000.00				Fully liquidated on Jan. 29, 2016
Maria Dohna D. Sagun	0	19,400.00	0	19,400.00		1/14/2016	16-01-0016	Travel	19,400.00				Fully liquidated on Jan. 29, 2016
Maizel Maia V. Castro	0	1,200.00	0	1,200.00		1/14/2016	16-01-0017	Travel	1,200.00				Fully liquidated on Jan. 18, 2016
Dino S. Sagun	0	15,000.00	0	15,000.00		1/22/2016	16-01-0026	For the repair of Starex	15,000.00				Fully liquidated on Jan. 29, 2016
Maria Dohna D. Sagun	0	20,700.00	0	20,700.00		1/22/2016	16-01-0029	Travel	20,700.00				Fully liquidated on Jan. 29, 2016
Imelda G. Tutaan	0	3,600.00	0	3,600.00	0	1/22/2016	16-01-0030	Travel	3,600.00				Fully liquidated on Jan. 29, 2016
Maizel Maia V. Castro	0	3,600.00	0	3,600.00	0	1/22/2016	16-01-0031	Travel	3,600.00				Fully liquidated on Jan. 29, 2016
Imelda G. Tutaan	0	8,025.00	0	8,025.00	0	1/29/2016	16-01-0049	Gas allowance of pump operator, meter readers, bill collectors for Feb. 2016.		8,025.00			Fully liquidated on Feb. 29, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	2/1/2016	16-02-0056	Cell card allowance for Feb. 2016	2,900.00				Fully liquidated on Feb. 02, 2016
Imelda G. Tutaan	0	2,652.00	0	2,652.00	0	2/3/2016	16-02-0057	Comm. and travel expenses of BOD (Jan. 13 & Feb 3,	2,652.00				Fully liquidated on Feb. 03, 2016
Imelda G. Tutaan	0	5,000.00	0	5,000.00	0	2/5/2016	16-02-0061	Expenses during the clean up drive at the project site.	5,000.00				Fully liquidated on March 01, 2016

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			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	2/5/2016	16-02-0064	Comm and travel expenses of BOD (Feb 6,2016 meeting)	1,326.00				Fully liquidated on Feb. 03, 2016
Imelda G. Tutaan	0	1,000.00	0	1,000.00	0	2/9/2016	16-02-0065	Purchase of wreath.	1,000.00				Fully liquidated on Feb. 10, 2016
Dino S. Sagun	0	6,000.00	0	6,000.00	0	2/10/2016	16-02-0069	Renewal of registration and insurance of Starex van.	6,000.00				Fully liquidated on March 01, 2016
Joel A. Castro	0	1,540.00	0	1,540.00	0	2/15/2016	16-02-0078	Monthly bacte test of water samples.	1,540.00				Fully liquidated on Feb. 15, 2016
Imelda G. Tutaan	0	9,430.00	0	9,430.00	0	2/17/2016	16-02-0080	Renewal of registration & other exp for the change of	9,430.00				Fully liquidated on Feb. 29, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	2/29/2016	16-02-0099	Communication and travel expenses of the BOD (March 01, 2016 meeting)	1,326.00				Fully liquidated on March 01, 2016
Imelda G. Tutaan	0	8,325.00	0	8,325.00	0	2/29/2016	16-02-0103	Gas allowance of pump operator, meter readers & bill collectors for Mar '16	8,325.00				Fully liquidated on March 31, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	3/1/2016	16-03-0107	Cell card allowance for March 2016	2,900.00				Fully liquidated on March 01, 2016
Imelda G. Tutaan	0	9,000.00	0	9,000.00	0	3/1/2016	16-03-0109	Purchase of uniforms of job order workers.	9,000.00				Fully liquidated on March 23, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	3/7/2016	16-03-0114	Communication and travel expenses of the BOD	1,326.00				Fully liquidated on March 07, 2016
Dino S. Sagun	0	713.00	0	713.00	0	3/8/2016	16-03-0115	Purchase of 1 pc. G.I. plug 4" & 1 pc. G.I. End Plug 3"	713.00				Fully liquidated on March 08, 2016
Dra. Mary Lu B. Magno	0	12,580.00	0	12,580.00	0	3/11/2016	16-03-0125	Travel - Seminar	12,580.00				Fully liquidated on March 21, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	3/11/2016	16-03-0129	Communication and travel expenses of the BOD	1,326.00				Fully liquidated on March 14, 2016
Joel A. Castro	0	1,540.00	0	1,540.00	0	3/15/2016	16-03-0135	Payment of bacte-test fee	1,540.00				Fully liquidated on March 15, 2016

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Imelda G. Tutaan	0	8,175.00	0	8,175.00	0	3/31/2016	16-03-0152	Gas allowance of pump operator, meter readers & bill collectors for April '16	8,175.00				Fully liquidated on April 30, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	4/1/2016	16-04-0162	For the cell card allowance of the GM &	2,900.00				Fully liquidated on April 01, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	4/1/2016	16-04-0165	Reimbursable expenses of the BOD (Apr. 01, '16 meeting)	1,326.00				Fully liquidated on April 04, 2016
Joel A. Castro	0	5,000.00	0	5,000.00	0	4/1/2016	16-04-0166	Expenses during the clean-up drive	5,000.00				Fully liquidated on April 04, 2016
Maria Dohna D. Sagun	0	13,020.00	0	13,020.00	0	4/8/2016	16-04-0177	Travel, Fuel & Oil	13,020.00				Fully liquidated on April 22, 2016
Dino S. Sagun	0	3,520.00	0	3,520.00	0	4/8/2016	16-04-0178	Travel	3,520.00				Fully liquidated on April 22, 2016
Dra. Mary Lu B. Magno	0	12,580.00	0	12,580.00	0	4/15/2016	16-04-0185	Travel - Seminar	12,580.00				Fully liquidated on April 25, 2016
Dir. Nestor C Casela	0	12,580.00	0	12,580.00	0	4/15/2016	16-04-0186	Travel - Seminar	12,580.00				Fully liquidated on April 25, 2016
Dir. Jesus Ariel Garcia	0	12,580.00	0	12,580.00	0	4/15/2016	16-04-0187	Travel - Seminar	12,580.00				Fully liquidated on April 25, 2016
Maria Dohna D. Sagun	0	1,490.00	0	1,490.00	0	4/25/2016	16-04-0204	Payment of bacte test fee.	1,490.00				Fully liquidated on April 25, 2016
Dino S. Sagun	0	1,326.00	0	1,326.00	0	4/28/2016	16-04-0207	Reimbursable expenses of the BOD (April 29, 2016 meeting)	1,326.00				Fully liquidated on April 29, 2016
Imelda G. Tutaan	0	8,325.00	0	8,325.00	0	4/29/2016	16-04-0211	Gas allowance of pump operator, meter readers & bill collectors for May '16		8,325.00			Fully liquidated on May 31, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	5/2/2016	16-05-0218	Cell card allowance of the for May 2016.	2,900.00				Fully liquidated on May 02, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	5/12/2016	16-05-0233	Reimbursable expenses of the BOD (May 12, 2016	1,326.00				Fully liquidated on May 12, 2016

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Imelda G. Tutaan	0	1,590.00	0	1,590.00	0	5/23/2016	16-05-0246	Payment of bacte test fee.	1,590.00				Fully liquidated on May 23, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	5/27/2016	16-05-0256	Reimbursable expenses of the BOD (May 27, 2016	1,326.00				Fully liquidated on May 30, 2016
Imelda G. Tutaan	0	8,175.00	0	8,175.00	0	5/31/2016	16-05-0261	Gas allowance of pump operator, meter readers & bill collectors for June '16	8,175.00				Fully liquidated on June 30, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	6/1/2016	16-06-0274	Cell card allowance of the GM & staff for June	2,900.00				Fully liquidated on June 01, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	6/1/2016	16-06-0279	Reimbursable expenses of the BOD (June 09, 2016	1,326.00				Fully liquidated on June 12, 2016
Joel A. Castro	0	4,380.00	0	4,380.00	0	6/10/2016	16-06-0286	Travel	4,380.00				Fully liquidated on June 17, 2016
Maria Dohna D. Sagun	0	12,800.00	0	12,800.00	0	6/20/2016	16-06-0302	Travel, Fuel & Oil	12,800.00				Fully liquidated on June 29, 2016
Dino S. Sagun	0	2,800.00	0	2,800.00	0	6/20/2016	16-06-0303	Travel	2,800.00				Fully liquidated on June 27, 2016
Imelda G. Tutaan	0	2,800.00	0	2,800.00	0	6/20/2016	16-06-0304	Travel	2,800.00				Fully liquidated on June 27, 2016
Dino S. Sagun	0	32,000.00	0	32,000.00	0	6/20/2016	16-06-0305	Yearly chemical and physical test of water	32,000.00				Fully liquidated on June 29, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	6/24/2016	16-06-0310	Reimbursable expenses of the BOD (June 27, 2016	1,326.00				Fully liquidated on June 29, 2016
Joel A. Castro	0	8,325.00	0	8,325.00	0	6/30/2016	16-06-0322	Gas allowance of pump operator, meter readers & bill collectors for July 2016.	8,325.00				Fully liquidated on July 29, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	7/1/2016	16-07-0330	Cell card allowance for July 2016.	2,900.00				Fully liquidated on July 01, 2016
Joel A. Castro	0	2,140.00	0	2,140.00	0	7/4/2016	16-07-0332	Payment of bacte-test fee.	2,140.00				Fully liquidated on July 04, 2016

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Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	7/4/2016	16-07-0333	Reimbursable expenses of the BOD (July 07, 2016	1,326.00				Fully liquidated on July 07, 2016
Maria Dohna D. Sagun	0	4,700.00	0	4,700.00	0	7/11/2016	16-07-0340	Travel, Fuel & Oil	4,700.00				Fully liquidated on July 14, 2016
Maizel Maia V. Castro	0	8,200.00	0	8,200.00	0	7/11/2016	16-07-0341	Travel, Office Supplies	8,200.00				Fully liquidated on July 14, 2016
Von Patrick S. Gabriel	0	1,200.00	0	1,200.00	0	7/11/2016	16-07-0342	Travel	1,200.00				Fully liquidated on July 14, 2016
Maria Dohna D. Sagun	0	12,800.00	0	12,800.00	0	7/15/2016	16-07-0352	Travel, Fuel & Oil	12,800.00				Fully liquidated on July 25, 2016
Dino S. Sagun	0	2,800.00	0	2,800.00	0	7/15/2016	16-07-0353	Travel	2,800.00				Fully liquidated on July 25, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	7/22/2016	16-07-0361	Reimbursable expenses of the BOD (7/25/16 meeting)	1,326.00				Fully liquidated on July 29, 2016
Imelda G. Tutaan	0	15,000.00	0	15,000.00	0	7/27/2016	16-07-0375	Expenses - Fun Walk and Tree Planting	15,000.00				Fully liquidated on Aug.01, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	7/29/2016	16-07-0380	Reimbursable expenses of the BOD (July 29, 2016	1,326.00				Fully liquidated on July 29, 2016
Imelda G. Tutaan	0	8,325.00	0	8,325.00	0	7/29/2016	16-07-0382	Gas allowance of pump operator, meter readers & bill collectors for Aug. '16		8,325.00			Fully liquidated on Aug.31, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	8/1/2016	16-08-0392	Cell card allowance for August 2016.	2,900.00				Fully liquidated on Aug.01, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	8/8/2016	16-08-0401	Reimbursable expenses of the BOD (Aug 09, 2016 meeting)	1,326.00				Fully liquidated on Aug.10, 2016
Maizel Maia V. Castro	0	2,620.00	0	2,620.00	0	8/8/2016	16-08-0402	Travel	2,620.00				Fully liquidated on Aug.12, 2016
Joel A. Castro	0	1,490.00	0	1,490.00	0	8/23/2016	16-08-0422	Payment of bacte-test fee.	1,490.00				Fully liquidated on Aug.23, 2016

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Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	8/24/2016	16-08-0423	Reimbursable expenses of the BOD (August 25, 2016 meeting)	1,326.00				Fully liquidated on Aug.25, 2016
Imelda G. Tutaan	0	8,175.00	0	8,175.00	0	8/31/2016	16-08-0437	Gas allowance of pump operator, meter readers & bill collectors for Sept. '16	8,175.00				Fully liquidated on Aug.30, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	9/2/2016	16-09-0442	Cell card allowance for September 2016.	2,900.00				Fully liquidated on Sept. 02, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	9/7/2016	16-09-0447	Reimbursable expenses of the BOD (Sept. 08, 2016 meeting)	1,326.00				Fully liquidated on Sept. 08, 2016
Imelda G. Tutaan	0	35,000.00	0	35,000.00	0	9/19/2016	16-09-0463	Expenses during the BWD's Sportsfest.	35,000.00				Fully liquidated on Sept. 28, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	9/23/2016	16-09-0468	Reimbursable expenses of the BOD (September 26,	1,326.00				Fully liquidated on Sept. 26, 2016
Imelda G. Tutaan	0	20,000.00	0	20,000.00	0	9/23/2016	16-09-0469	Expenses during the BWD's Anniversary Celebration.	20,000.00				Fully liquidated on Sept. 28, 2016
Joel A. Castro	0	1,490.00	0	1,490.00	0	9/27/2016	16-09-0476	Payment of bacte-test fee.	1,490.00				Fully liquidated on Sept. 27, 2016
Imelda G. Tutaan	0	8,325.00	0	8,325.00	0	9/30/2016	16-09-0486	Gas allowance of pump operator, meter readers & bill collectors for Oct. '16		8,325.00			Fully liquidated on Oct. 31, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	10/3/2016	16-10-0495	Cell card allowance for Oct. 2016.	2,900.00				Fully liquidated on Oct. 3, 2016
Imelda G. Tutaan	0	5,000.00	0	5,000.00	0	10/4/2016	16-10-0499	For the repair of TMX motorcycle	5,000.00				Fully liquidated on Oct. 14, 2016
Imelda G. Tutaan	0	6,000.00	0	6,000.00	0	10/10/2016	16-10-0505	For the renewal of registration and insurance	6,000.00				Fully liquidated on Oct. 26, 2016
Von Patrick S. Gabriel	0	1,500.00	0	1,500.00	0	10/10/2016	16-10-0508	Travel	1,500.00				Fully liquidated on Oct. 14, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	10/12/2016	16-10-0515	Reimbursable expenses of the BOD (Oct. 14, 2016	1,326.00				Fully liquidated on Oct. 17, 2016

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Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	10/24/2016	16-10-0527	Reimbursable expenses of the BOD (Oct. 25, 2016 meeting)	1,326.00				Fully liquidated on Oct. 25, 2016
Imelda G. Tutaan	0	1,000.00	0	1,000.00	0	10/24/2016	16-10-0529	Purchase of one arrangement wreath for	1,000.00				Fully liquidated on Oct. 24, 2016
Imelda G. Tutaan	0	7,000.00	0	7,000.00	0	10/26/2016	16-10-0534	Bond premiums of accountable officers.	7,000.00				Fully liquidated on Oct. 28, 2016
Imelda G. Tutaan	0	8,175.00	0		8,175.00	10/28/2016	16-10-0545	Gas allowance of pump operator, meter readers & bill collectors for Nov. '16.		8,175.00			Fully liquidated on Nov. 30, 2016
Imelda G. Tutaan	0	2,900.00	0	2,900.00	0	11/2/2016	16-11-0556	Cell card allowance for Nov. 2016.	2,900.00				Fully liquidated on Nov. 02, 2016
Imelda G. Tutaan	0	1,326.00	0	1,326.00	0	11/4/2016	16-11-0560	Reimbursable expenses of the BOD (Nov. 17, 2016 meeting)	1,326.00				Fully liquidated on Nov. 07, 2016
Imelda G. Tutaan	0	1,500.00	0		1,500.00	11/14/2016	16-11-0576	Purchase of one arrangement wreath for	1,500.00				Fully liquidated on Nov. 16, 2016

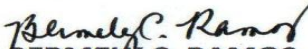
CERTIFIED CORRECT:


IMELDA G. TUTAAN
 Cashier C Designate

APPROVED BY:


MARIA DOHNA D. SAGUN
 General Manager

VERIFIED BY:


BERMEJO C. RAMOS
 COA Resident Auditor

Date Submitted:

February 06, 2017

note: only those CAs for travel, birth test & fun walk, anniversary celebration fr. June to Nov 15, 2016 were issued corresponding credit notices.