

BATAC WATER DISTRICT
Ageing of Cash Advance Liquidation Report - SDO
For the Period October 01, 2021 to December 31, 2021

Name	Balance as of September 30, 2021	Cash Advances Granted	Settled		Balance as of December 31, 2021	Date of CA Granted	Reference DV NO.	Particulars	Amount Due				Remarks
			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Maria Dohna D. Sagun	0	34,967.00		34,967.00	0	09/27/2021	21-09-0233	CA for the expenses to be incurred during the BWD 38th anniversary celebration	34,967.00				Fully liquidated on September 30, 2021
Maria Dohna D. Sagun	0	1,100.00		1,100.00	0	10/01/2021	21-10-0246	CA for the Cell Card allowance of the GM & staff for October 2021.	1,100.00				Fully liquidated on October 01, 2021
Maria Dohna D. Sagun	0	1,872.00		1,872.00	0	10/01/2021	21-10-0248	For the transportation, communication & meals of the BOD - 10/01/2021 regular meeting	1,872.00				Fully liquidated on October 01, 2021
Maria Dohna D. Sagun	0	1,872.00		1,872.00	0	10/14/2021	21-10-0255	For the transportation, communication & meals of the BOD - 10/15/2021 regular meeting	1,872.00				Fully liquidated on October 15, 2021
Maria Dohna D. Sagun	0	3,035.52		3,035.52	0	10/14/2021	21-10-0256	CA for the payment of PHIC contribution for the month of October 2021.	3,035.52				Fully liquidated on October 14, 2021
Maria Dohna D. Sagun	0	1,872.00		1,872.00	0	10/28/2021	21-10-0268	For the transportation, communication & meals of the BOD - 10/29/2021 regular meeting	1,872.00				Fully liquidated on October 29, 2021

Name	Balance as of September 30, 2021	Cash Advances Granted	Settled		Balance as of December 31, 2021	Date of CA Granted	Reference DV NO.	Particulars	Amount Due				Remarks
			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Dino S. Sagun	0	10,000.00		10,000.00	0	11/02/2021	21-11-0272	For the change oil and maintenance of the service vehicle Toyota Innova	10,000.00				Fully liquidated on November 12, 2021
Maria Dohna D. Sagun	0	1,100.00		1,100.00	0	11/02/2021	21-11-0275	CA for the Cell Card allowance of the GM & staff for November 2021.	1,100.00				Fully liquidated on November 02, 2021
Maria Dohna D. Sagun	0	3,129.40		3,129.40	0	11/12/2021	21-11-0283	CA for the payment of PHIC contribution for the month of November 2021.	3,129.40				Fully liquidated on November 12, 2021
Maria Dohna D. Sagun	0	1,872.00		1,872.00	0	11/12/2021	21-11-0284	For the transportation, communication & meals of the BOD - 11/12/2021 regular meeting	1,872.00				Fully liquidated on November 12, 2021
Maria Dohna D. Sagun	0	1,872.00		1,872.00	0	11/19/2021	21-11-0290	For the transportation, communication & meals of the BOD - 11/19/2021 regular meeting	1,872.00				Fully liquidated on November 19, 2021
Maria Dohna D. Sagun	0	1,872.00		1,872.00	0	11/19/2021	21-11-0296	For the transportation, communication & meals of the BOD - 11/26/2021 regular meeting	1,872.00				Fully liquidated on November 26, 2021
Maria Dohna D. Sagun	0	1,100.00		1,100.00	0	12/01/2021	21-12-0304	CA for the Cell Card allowance of the GM & staff for December 2021.	1,100.00				Fully liquidated on December 01, 2021

Name	Balance as of September 30, 2021	Cash Advances Granted	Settled		Balance as of December 31, 2021	Date of CA Granted	Reference DV NO.	Particulars	Amount Due				Remarks
			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Maria Dohna D. Sagun	0	1,872.00		1,872.00	0	12/10/2021	21-12-0311	For the transportation, communication & meals of the BOD - 12/10/2021 regular meeting	1,872.00				Fully liquidated on December 10, 2021
Maria Dohna D. Sagun	0	3,035.52		3,035.52	0	12/14/2021	21-12-0318	CA for the payment of PHIC contribution for the month of December 2021.	3,035.52				Fully liquidated on December 14, 2021
Maria Dohna D. Sagun	0	10,055.00		10,055.00	0	12/14/2021	21-12-0320	CA for the expenses to be incurred during the BWD year-end activity	10,055.00				Fully liquidated on December 20, 2021
Maria Dohna D. Sagun	0	1,872.00		1,872.00	0	12/17/2021	21-12-0326	For the transportation, communication & meals of the BOD - 12/17/2021 regular meeting	1,872.00				Fully liquidated on December 17, 2021

CERTIFIED CORRECT:

MAIZEL MAIA V. CASTRO
Sr. Accounting Processor A

VERIFIED BY:

GRACELYN F. YAPO
COA Resident Auditor

APPROVED BY:

MARIA DOHNA D. SAGUN
General Manager

Date Submitted:

December 21, 2021