

BATAC WATER DISTRICT
Ageing of Cash Advance Liquidation Report - Payroll
For the Period October 01, 2021 to December 31, 2021

Name	Balance as of September 30, 2021	Cash Advances Granted	Settled		Balance as of December 31, 2021	Date of CA Granted	Reference DV NO.	Particulars	Amount Due				Remarks
			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Maria Dohna D. Sagun	0	19,500.00		19,500.00	0	09/27/2021	21-09-0235	For the hazard pay of BWD eemployees for the period Sept. 8-23, 2021	19,500.00				Fully liquidated on September 27, 2021
Maria Dohna D. Sagun	0	27,297.17		27,297.17	0	09/30/2021	21-09-0239	For the salaries of the GM & staff for the period September 16-30, 2021	27,297.17				Fully liquidated on September 30, 2021
Maria Dohna D. Sagun	0	6,000.00		6,000.00	0	10/01/2021	21-10-0245	For the PERA of the GM & staff for October 2021	6,000.00				Fully liquidated on October 01, 2021
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	10/01/2021	21-10-0247	For the per diems of the BOD & Rec. Sec - 10/01/2021 regular meeting	8,208.00				Fully liquidated on October 01, 2021
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	10/14/2021	21-10-0254	For the per diems of the BOD & Rec. Sec - 10/15/2021 regular meeting	8,208.00				Fully liquidated on October 15, 2021
Maria Dohna D. Sagun	0	27,290.85		27,290.85	0	10/14/2021	21-10-0258	For the salaries of the GM & staff for the period October 1-15, 2021	27,290.85				Fully liquidated on October 15, 2021
Maria Dohna D. Sagun	0	27,561.65		27,561.65	0	10/28/2021	21-10-0266	For the salaries of the GM & staff for the period October 16-31, 2021	27,561.65				Fully liquidated on October 28, 2021

Name	Balance as of September 30, 2021	Cash Advances Granted	Settled		Balance as of December 31, 2021	Date of CA Granted	Reference DV NO.	Particulars	Amount Due				Remarks
			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	10/28/2021	21-10-0267	For the per diems of the BOD & Rec. Sec - 10/29/2021 regular meeting	8,208.00				Fully liquidated on October 29, 2021
Maria Dohna D. Sagun	0	6,000.00		6,000.00	0	11/02/2021	21-11-0274	For the PERA of the GM & staff for November 2021	6,000.00				Fully liquidated on November 02, 2021
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	11/12/2021	21-11-0285	For the per diems of the BOD & Rec. Sec - 11/12/2021 regular meeting	8,208.00				Fully liquidated on November 12, 2021
Maria Dohna D. Sagun	0	27,841.33		27,841.33	0	11/12/2021	21-11-0286	For the salaries of the GM & staff for the period November 1-15, 2021	27,841.33				Fully liquidated on November 12, 2021
Maria Dohna D. Sagun	0	130,781.00		130,781.00	0	10/15/2021	21-11-0288	For the 13th month pay of the GM & staff for the CY 2021	130,781.00				Fully liquidated on November 15, 2021
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	11/19/2021	21-11-0289	For the per diems of the BOD & Rec. Sec - 11/19/2021 regular meeting	8,208.00				Fully liquidated on November 19, 2021
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	11/26/2021	21-11-0295	For the per diems of the BOD & Rec. Sec - 11/26/2021 regular meeting	8,208.00				Fully liquidated on November 26, 2021
Maria Dohna D. Sagun	0	28,312.07		28,312.07	0	11/29/2021	21-11-0298	For the salaries of the GM & staff for the period November 16-30, 2021	28,312.07				Fully liquidated on November 29, 2021
Maria Dohna D. Sagun	0	6,000.00		6,000.00	0	12/01/2021	21-12-0303	For the PERA of the GM & staff for December 2021	6,000.00				Fully liquidated on December 1, 2021

Name	Balance as of September 30, 2021	Cash Advances Granted	Settled		Balance as of December 31, 2021	Date of CA Granted	Reference DV NO.	Particulars	Amount Due				Remarks
			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	12/10/2021	21-12-0310	For the per diems of the BOD & Rec. Sec - 12/10/2021 regular meeting	8,208.00				Fully liquidated on December 10, 2021
Maria Dohna D. Sagun	0	28,314.61		28,314.61	0	12/14/2021	21-12-0321	For the salaries of the GM & staff for the period December 1-15, 2021	28,314.61				Fully liquidated on December 14, 2021
Maria Dohna D. Sagun	0	30,000.00		30,000.00	0	12/15/2021	21-12-0322	For the Cash Gift and PEI of the GM & staff for the CY 2021.	30,000.00				Fully liquidated on December 15, 2021
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	12/17/2021	21-12-0325	For the per diems of the BOD & Rec. Sec - 12/17/2021 regular meeting	8,208.00				Fully liquidated on December 17, 2021

CERTIFIED CORRECT:

APPROVED BY:

MAIZEL MAIA V. CASTRO

Sr. Accounting Processor A

MARIA DOHNA D. SAGUN

General Manager

VERIFIED BY:

Date Submitted:

GRACELYN F. YAPO

COA Resident Auditor

December 21, 2021