

BATAC WATER DISTRICT
Ageing of Cash Advance Liquidation Report - Payroll
For the Period October 01, 2020 to December 31, 2020

Name	Balance as of Sept. 30, 2020	Cash Advances Granted	Settled		Balance as of Dec. 31, 2020	Date of CA Granted	Reference DV NO.	Particulars	Amount Due				Remarks
			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Maria Dohna D. Sagun	0	6,000.00		6,000.00	0	10/01/2020	20-10-0253	For the PERA of the GM & staff for October 2020	6,000.00				Fully liquidated on October 01, 2020
Maria Dohna D. Sagun	0	6,768.00		6,768.00	0	10/07/2020	20-10-0259	For the per diems of the BOD & Rec. Sec - 10/08/2020 regular meeting	6,768.00				Fully liquidated on October 08, 2020
Maria Dohna D. Sagun	0	29,145.55		29,145.55	0	10/14/2020	20-10-0267	For the salaries of the GM & staff for the period October 1-15, 2020	29,145.55				Fully liquidated on October 14, 2020
Maria Dohna D. Sagun	0	6,768.00		6,768.00	0	10/21/2020	20-10-0273	For the per diems of the BOD & Rec. Sec - 10/22/2020 special meeting	6,768.00				Fully liquidated on October 22, 2020
Maria Dohna D. Sagun	0	29,120.07		29,120.07	0	10/30/2020	20-10-0276	For the salaries of the GM & staff for the period October 16-31, 2020	29,120.07				Fully liquidated on October 30, 2020
Maria Dohna D. Sagun	0	6,000.00		6,000.00	0	11/03/2020	20-11-0281	For the PERA of the GM & staff for November 2020	6,000.00				Fully liquidated on November 03, 2020
Maria Dohna D. Sagun	0	48,562.13		48,562.13	0	11/13/2020	20-11-0288	For the salaries of the GM & staff for the period November 1-15, 2020	48,562.13				Fully liquidated on November 13, 2020
Maria Dohna D. Sagun	0	100,599.81		100,599.81	0	11/16/2020	20-11-0292	For the 13th month pay of the GM & staff for the CY 2020	100,599.81				Fully liquidated on November 16, 2020

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			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	11/19/2020	20-11-0297	For the per diems of the BOD & Rec. Sec - 11/20/2020 special meeting	8,208.00				Fully liquidated on November 20, 2020
Maria Dohna D. Sagun	0	48,526.49		48,526.49	0	11/27/2020	20-11-0300	For the salaries of the GM & staff for the period November 16-30, 2020	48,526.49				Fully liquidated on November 27, 2020
Maria Dohna D. Sagun	0	6,000.00		6,000.00	0	12/01/2020	20-12-0305	For the PERA of the GM & staff for December 2020	6,000.00				Fully liquidated on December 01, 2020
Maria Dohna D. Sagun	0	49,732.94		49,732.94	0	12/14/2020	20-12-0313	For the salaries of the GM & staff for the period December 1-15, 2020	49,732.94				Fully liquidated on December 14, 2020
Maria Dohna D. Sagun	0	8,208.00		8,208.00	0	12/16/2020	20-12-0319	For the per diems of the BOD & Rec. Sec - 12/17/2020 special meeting	8,208.00				Fully liquidated on December 18, 2020
Maria Dohna D. Sagun	0	30,000.00		30,000.00	0	12/18/2020	20-12-0324	For the PEI and Cash Gift of the employees for CY 2020.	30,000.00				Fully liquidated on December 18, 2020
Maria Dohna D. Sagun	0	30,000.00		30,000.00	0	12/28/2020	20-12-0326	For the SRI of the employees for CY 2020.	30,000.00				Fully liquidated on December 28, 2020
Maria Dohna D. Sagun	0	49,905.22		49,905.22	0	12/28/2020	20-11-0327	For the salaries of the GM & staff for the period December 16-31, 2020	49,905.22				Fully liquidated on December 28, 2020

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			Prior years	Current year					Less than 30 days	31-60 days	61-365 days	Over 1 year	

CERTIFIED CORRECT:

APPROVED BY:

MAIZEL MAIA V. CASTRO

Sr. Accounting Processor A

MARIA DOHNA D. SAGUN

General Manager

VERIFIED BY:

Date Submitted:

GRACELYN F. YAPO

COA Resident Auditor

December 29, 2020