

BATAK WATER DISTRICT
ESTIMATED OPERATION AND MAINTENANCE EXPENSES
FOR THE CALENDAR YEAR 2014

			BUDGETED	EXPENDED	BUDGETED	BUDGETED	BUDGETED	BUDGETED	BUDGETED	INCREASE
			2013	1st Nine	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	2014	(DECREASE)
				Months 2013	2014	2014	2014	2014		
01 PERSONNEL SERVICES										
			Salary							
BASIC SALARIES :			Grade Step							
General Manager F	22	1	511,824.00	0.00	127,956.00	127,956.00	127,956.00	127,956.00	511,824.00	0.00
Cashier C	12	3	244,092.00	183,069.00	61,023.00	61,023.00	61,023.00	61,023.00	244,092.00	0.00
Senior Accounting Processor A	12	5 to 6	249,000.00	186,750.00	62,250.00	62,250.00	62,250.00	62,874.00	249,624.00	624.00
Accounting Processor B	6	5	161,340.00	120,872.00	40,335.00	40,335.00	40,335.00	40,335.00	161,340.00	0.00
Customer Service Asst. E (BC)	6	3 to 4	158,160.00	118,620.00	39,804.00	39,936.00	39,936.00	39,936.00	159,612.00	1,452.00
Customer Service Asst. E (MR)	4	5	139,620.00	103,787.00	34,905.00	34,905.00	34,905.00	34,905.00	139,620.00	0.00
Customer Service Asst. E (MR)	4	1	134,172.00	-	33,543.00	33,543.00	33,543.00	33,543.00	134,172.00	0.00
Water Res. Facilities Optr. C (PO)	4	2 to 3	135,504.00	101,628.00	34,215.00	34,215.00	34,215.00	34,215.00	136,860.00	1,356.00
Water Res. Fac. Optr. C (Plumber)	4	5	139,620.00	104,715.00	34,905.00	35,195.00	35,253.00	35,253.00	140,606.00	986.00
Utility Worker B	1	1	108,000.00	81,000.00	27,000.00	27,000.00	27,000.00	27,000.00	108,000.00	-
Clerk Processor D	3	1	124,812.00	-	31,203.00	31,203.00	31,203.00	31,203.00	124,812.00	0.00
Casual (1)	1	1	108,000.00	-	27,000.00	27,000.00	27,000.00	27,000.00	108,000.00	0.00
Emergency Laborer (1)	-	-	237,600.00	150,475.00	59,400.00	59,400.00	59,400.00	59,400.00	237,600.00	0.00
Overtime Pay			90,000.00	119,124.00	40,000.00	40,000.00	40,000.00	40,000.00	160,000.00	70,000.00
Rep. & Travel Allowance (RATA)			120,000.00	90,000.00	30,000.00	30,000.00	30,000.00	30,000.00	120,000.00	-
Addt'l Compensation (AO # 53)			216,000.00	144,000.00	72,000.00	72,000.00	72,000.00	72,000.00	288,000.00	72,000.00
TOTAL BASIC SALARIES			<u>2,877,744.00</u>	<u>1,504,040.00</u>	<u>755,539.00</u>	<u>755,961.00</u>	<u>756,019.00</u>	<u>756,643.00</u>	<u>3,024,162.00</u>	<u>146,418.00</u>

	BUDGETED 2013	EXPENDED 1st Nine Months 2013	BUDGETED 1ST QTR. 2014	BUDGETED 2ND QTR. 2014	BUDGETED 3RD QTR. 2014	BUDGETED 4TH QTR. 2014	BUDGETED 2014	INCREASE (DECREASE)
EMPLOYEES BENEFITS :								
Personnel Eco. Relief Allo.(PERA)	72,000.00	-	0.00	0.00	0.00	0.00	0.00	-72,000.00
Uniform Allowance	60,000.00	47,500.00	15,000.00	15,000.00	15,000.00	15,000.00	60,000.00	0.00
13th Month Pay	184,264.00	55,547.75	46,220.00	46,220.00	46,220.00	46,220.00	184,880.00	616.00
Cash Gift	60,000.00	20,000.00	15,000.00	15,000.00	15,000.00	15,000.00	60,000.00	0.00
Rice Allowance	216,000.00	108,000.00	54,000.00	54,000.00	54,000.00	54,000.00	216,000.00	0.00
Monetization on Earned Leave Credit	200,000.00	23,892.92	50,000.00	50,000.00	50,000.00	50,000.00	200,000.00	0.00
Medical/Dental Allowance	72,000.00	48,000.00	18,000.00	18,000.00	18,000.00	18,000.00	72,000.00	0.00
Productivity Incentive Bonus	24,000.00	16,000.00	6,000.00	6,000.00	6,000.00	6,000.00	24,000.00	0.00
Loyalty Pay	0.00	-	0.00	5,000.00	5,000.00	0.00	10,000.00	10,000.00
Cash Award to Outstanding Employee	5,000.00	-	0.00	0.00	0.00	5,000.00	5,000.00	0.00
Life & Retirement Insurance Contributions	265,340.00	119,009.20	66,556.00	66,556.00	66,557.00	66,558.00	266,227.00	887.00
Pag-IBIG Fund	14,400.00	7,200.00	3,600.00	3,600.00	3,600.00	3,600.00	14,400.00	0.00
Medicare Contribution	33,168.00	12,150.00	6,487.00	6,487.00	6,488.00	6,488.00	25,950.00	-7,218.00
ECC Contributions	14,160.00	7,102.87	3,540.00	3,540.00	3,540.00	3,540.00	14,160.00	0.00
Financial Assistance	216,000.00	144,000.00	54,000.00	54,000.00	54,000.00	54,000.00	216,000.00	0.00
Educational Assistance	12,000.00	8,000.00	3,000.00	3,000.00	3,000.00	3,000.00	12,000.00	0.00
Anniversary Bonus	36,000.00	24,000.00	9,000.00	9,000.00	9,000.00	9,000.00	36,000.00	0.00
Hazard Pay	43,200.00	21,600.00	10,800.00	10,800.00	10,800.00	10,800.00	43,200.00	0.00
Performance Based Bonus	0.00	-	105,000.00	105,000.00	105,000.00	105,000.00	420,000.00	420,000.00
TOTAL EMPLOYEE BENEFITS	1,527,532.00	662,002.74	466,203.00	471,203.00	471,205.00	471,206.00	1,879,817.00	352,285.00
BOD & RECORDING SECRETARY PER DIEMS:								
Per Diems (BOD)	122,400.00	82,620.00	30,600.00	30,600.00	30,600.00	30,600.00	122,400.00	-
Anniversary Bonus (BOD)	15,000.00	12,000.00	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	-
Year-end Benefits (BOD)	35,200.00	0.00	8,800.00	8,800.00	8,800.00	8,800.00	35,200.00	-
Performance Based Bonus	-	0.00	18,750.00	18,750.00	18,750.00	18,750.00	75,000.00	75,000.00
Communication Expenses (BOD)	30,000.00	9,690.00	7,500.00	7,500.00	7,500.00	7,500.00	30,000.00	-
Per Diems (Recording Secretary)	12,240.00	19,500.00	3,060.00	3,060.00	3,060.00	3,060.00	12,240.00	-
TOTAL BOD AND REC. SEC. PER DIEMS	214,840.00	123,810.00	72,460.00	72,460.00	72,460.00	72,460.00	289,840.00	75,000.00

TOTAL PERSONAL SERVICES	<u>4,620,116.00</u>	<u>2,289,852.74</u>	<u>1,294,202.00</u>	<u>1,299,624.00</u>	<u>1,299,684.00</u>	<u>1,300,309.00</u>	<u>5,193,819.00</u>	<u>573,703.00</u>
	BUDGETED	EXPENDED	BUDGETED	BUDGETED	BUDGETED	BUDGETED	BUDGETED	INCREASE
	2013	1st Nine	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	2014	(DECREASE)
		Months 2013	2014	2014	2014	2014		

02 OTHER OPERATION AND MAINTENANCE EXPENSES

Power or Fuel Purchased for Pumping	1,300,000.00	835,205.31	325,000.00	325,000.00	325,000.00	325,000.00	1,300,000.00	0.00
Chemical & Filtering Materials	80,000.00	80,679.78	35,000.00	35,000.00	35,000.00	35,000.00	140,000.00	60,000.00
Office Supplies & Other Expense	130,000.00	141,656.75	47,500.00	47,500.00	47,500.00	47,500.00	190,000.00	60,000.00
Fuel, Oil & Lubricants	150,000.00	115,485.00	42,500.00	42,500.00	42,500.00	42,500.00	170,000.00	20,000.00
Travelling Expense & Per Diems	120,000.00	177,878.00	50,000.00	50,000.00	50,000.00	50,000.00	200,000.00	80,000.00
Training Expense	130,000.00	192,500.00	50,000.00	50,000.00	50,000.00	50,000.00	200,000.00	70,000.00
Utility Expense - Water	7,500.00	4,662.85	1,875.00	1,875.00	1,875.00	1,875.00	7,500.00	0.00
Utility Expense - Electricity	60,000.00	47,032.08	16,250.00	16,250.00	16,250.00	16,250.00	65,000.00	5,000.00
Postage & Deliveries	6,000.00	2,260.00	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00	0.00
Telephone Expense - Landline	36,000.00	21,992.02	9,000.00	9,000.00	9,000.00	9,000.00	36,000.00	0.00
Telephone Expense - Mobile	45,600.00	30,636.00	12,300.00	12,300.00	12,300.00	12,300.00	49,200.00	3,600.00
Internet Expense	12,000.00	6,370.00	3,000.00	3,000.00	3,000.00	3,000.00	12,000.00	0.00
Advertising & Promotion	8,000.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00	8,000.00	0.00
Vehicle Insurane & Reistration Expense	8,000.00	5,962.53	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	2,000.00
Representation & Entertainment Expense	80,000.00	39,025.70	20,000.00	20,000.00	20,000.00	20,000.00	80,000.00	0.00
Rent Expense	158,544.00	125,908.18	45,636.00	45,636.00	45,636.00	45,636.00	182,544.00	24,000.00
Extra Ordinary & Miscellaneous Expense	10,000.00	2,990.00	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	0.00
Membership Dues & Contributions to Organizations	15,000.00	5,743.00	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	0.00
Donations	15,000.00	11,318.60	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	5,000.00
Taxes, Duties & Licenses	3,000.00	3,500.00	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	17,000.00
Survey Expenses	0.00	64,738.05	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	20,000.00
Commitment Fee	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Legal Services	12,000.00	10,200.00	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	3,000.00
Auditing Services	40,100.00	4,500.00	16,800.00	16,800.00	16,800.00	16,800.00	67,200.00	27,100.00
Bonds Premium	10,000.00	-	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	0.00
Awards & Rewards	3,000.00	0.00	750.00	750.00	750.00	750.00	3,000.00	0.00
Other Maintenance & Operation Expense	80,000.00	62,389.00	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00	20,000.00

Maintenance of Pumping Equipment	25,000.00	68,336.19	22,500.00	22,500.00	22,500.00	22,500.00	90,000.00	65,000.00
Maintenance of Water Treatment	20,000.00	25,907.00	8,750.00	8,750.00	8,750.00	8,750.00	35,000.00	15,000.00
Maintenance of Reservoir & Tanks	6,250.00	210.00	1,562.00	1,562.00	1,563.00	1,563.00	6,250.00	0.00
Maintenance of Trans. & Distri. Mains.	50,000.00	46,210.95	12,500.00	12,500.00	12,500.00	12,500.00	50,000.00	0.00
Maintenance of Meters	3,750.00	0.00	937.00	937.00	938.00	938.00	3,750.00	0.00
Maintenance of General Plants	50,000.00	31,662.00	12,500.00	12,500.00	12,500.00	12,500.00	50,000.00	0.00
Maintenance of Hydrants	5,625.00	1,490.00	1,406.00	1,406.00	1,406.00	1,407.00	5,625.00	0.00
Maintenance of Wells	60,000.00	43,778.00	15,000.00	15,000.00	15,000.00	15,000.00	60,000.00	0.00
Maintenance of Structure & Imp.	18,750.00	-	4,687.00	4,687.00	4,688.00	4,688.00	18,750.00	0.00
Maintenance of Services	30,000.00	19,592.14	7,500.00	7,500.00	7,500.00	7,500.00	30,000.00	0.00
TOTAL OTHER O & M EXPENSE	2,789,119.00	2,239,819.13	821,453.00	821,453.00	821,456.00	821,457.00	3,285,819.00	496,700.00
	BUDGETED	EXPENDED	BUDGETED	BUDGETED	BUDGETED	BUDGETED	BUDGETED	INCREASE
	2013	1st Nine	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	2014	(DECREASE)
		Months 2013	2014	2014	2014	2014		
TOTAL OPERATION AND MAINTENANCE EXPENSE	7,409,235.00	4,529,671.87	2,115,655.00	2,121,077.00	2,121,140.00	2,121,766.00	8,479,638.00	1,070,403.00
03 Debt Service - Current - LWUA & CGB	1,243,444.00	942,583.00	300,861.00	300,861.00	300,861.00	300,861.00	1,203,444.00	-40,000.00
04 LBP Loan	665,753.00	385,916.43	232,442.00	232,442.00	232,443.00	232,443.00	929,770.00	264,017.00
05 5M LWUA Regular Loan	0.00	0.00	157,750.00	157,750.00	157,750.00	157,750.00	631,000.00	631,000.00
06 Capex (Service conn. 1,750 x 24)	300,000.00	743,921.43	180,000.00	180,000.00	180,000.00	180,000.00	720,000.00	420,000.00
07 Capex - Others	380,000.00	1,365,218.21	182,500.00	182,500.00	182,500.00	182,500.00	730,000.00	350,000.00
08 Fund Reserve (3% of Water SAles)	303,104.00	180,490.90	85,400.00	90,447.00	95,494.00	100,540.00	371,881.00	68,777.00
09 Fund Reserve - FB (5% of Gross Salaries)	110,560.00	0.00	27,707.00	27,728.00	27,730.00	27,762.00	110,927.00	367.00
10 Gender & Development (5% of OMOE}	0.00	0.00	63,470.00	63,632.00	63,634.00	63,653.00	254,389.00	254,389.00
TOTAL DISBURSEMENT	10,412,096.00	8,147,801.84	3,345,785.00	3,356,437.00	3,361,552.00	3,367,275.00	13,431,049.00	3,018,953.00

