

BATAC WATER DISTRICT
Batac City, Ilocos Norte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2017

END-USER/UNIT : FINANCE AND ADMINISTRATIVE SECTION

CODE	GENERAL DESCRIPTION	Quantity/	Estimated	Estimated	SCHEDULE / MILESTONE OF ACTIVITIES												Remarks
		Size	Unit Cost	Budget	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
	BATTERY, size AA, alkaline, 2 pcs./packet	2	15.77	31.54	1			1									
	BATTERY, size AAA, alkaline, 2 pcs./packet	2	14.82	29.64	1			1									
	COMPACT FLUORESCENT LIGHT, 18 watts	2	102.23	204.46	1						1						
	TAPE, electrical	1	18.07	18.07				1									
	DVD RE-WRITABLE, 4x speed, 4.7GB capacity	4	21.64	86.56	1			1			1			1			
	FLASH DRIVE, 4GB, USB 2.0, plug and play	2	392.29	784.58	1						1						
	INK CARTRIDGE, Epson T6441, Black, for Epson L210	4	261.17	1,044.68	1				1		1					1	
	INK CARTRIDGE, Epson T6643, Magenta, for Epson L210	4	261.17	1,044.68	1				1		1				1		
	INK CARTRIDGE, Epson T6642, Yellow, for Epson L210	4	261.17	1,044.68	1				1		1				1		
	AIR FRESHENER, 280mL/can	4	83.15	332.60	1		1				1					1	
	ALCOHOL, 70%, ethyl	8	38.19	305.52	2			2			2				2		
	CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	2	260.27	520.54			1									1	
	CLIP, backfold, 50mm, 12s/box	1	39.98	39.98				1									
	COLUMNAR NOTEBOOK, 12 cols	1	21.32	21.32	1												
	CORRECTION TAPE, disposable, 6meters length, 5mm width	10	12.35	123.50	2			2		2			2				2
	ENVELOPE, documentary (10"x15"), 500s/box	1	520.09	520.09				1									
	ENVELOPE, documentary, A4, 500s/box	1	413.61	413.61				1									
	ERASER, felt, for blackboard/whiteboard	1	10.11	10.11							1						
	ERASER, rubber	3	2.21	6.63	1				1			1					
	FILE ORGANIZER, expanding, legal, plastic, assorted colors	2	74.30	148.60	1						1						
	FOLDER, tagboard, legal size, 100s/box	1	280.36	280.36	1												
	FOLDER, tagboard, A4 size, 100s/box	1	249.92	249.92	1												
	GLUE, all purpose, 300 grams min.	2	49.02	98.04	1									1			
	LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	3	20.11	60.33	1				1			1					
	MARKER, fluorescent, 3 colors/set	1	33.77	33.77	1												
	MARKING PEN, whiteboard, bullet type, black	2	12.58	25.16	1									1			
	MARKER, permanent, bullet type, black	4	12.45	49.80	1				1		1			1			
	NOTE BOOK, stenographer's, 40 leaves, ruled both sides	5	9.06	45.30	1				1		1		1			1	
	NOTE PAD, (3"x3"), 100 sheets/pad	5	39.10	195.50	1				1		1		1			1	
	PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	5	100.10	500.50	1				1		1		1			1	
	PAPER, ruled pad,216mmx330mm, 90 sheets/pad	2	17.91	35.82	1						1						
	PAPER, thermal, 216mmx30M, 1/2" core	5	35.93	179.65	1				1		1	1				1	
	PAPER FASTENER, for paper, metal, 50 sets/box	3	67.14	201.42	1				1			1					
	PAPER CLIP, gem type,jumbo, 48mm, 100s/box	6	13.86	83.16	2				1		1		1			1	
	PAPER CLIP, gem type, 32mm, 100s/box	6	6.27	37.62	2				1		1		1			1	

SIGN PEN, black	5	45.11	225.55		1			1		1			1		1	
SIGN PEN, blue	2	45.11	90.22				1						1			
SIGN PEN, red	2	45.11	90.22				1						1			
STAMP PAD INK, violet, 50mL	2	21.32	42.64				1						1			
TAPE, masking, 48mm, 50 meters length	4	105.53	422.12	1				1			1				1	
TAPE, transparent, 24mm, 50 meters	1	17.80	17.80							1						
TOILET TISSUE, 12 rolls/pack	2	77.46	154.92			1						1				
BLADE, heavy duty cutter, 10 pcs./pack	1	7.94	7.94	1												
CUTTER, heavy duty	1	22.39	22.39	1												
SCISSORS, (6")	1	15.92	15.92				1									
STAPLE REMOVER, plier type	1	17.88	17.88							1						
DISINFECTANT SPRAY, 400 grams net content	3	117.26	351.78		1				1				1			
INSECTICIDE, 600mL (420g) /can	8	120.46	963.68	1		1	1		1	1			1	1		1
TOILET BOWL & URINAL CLEANER, 900ml	4	42.64	170.56			2					2					
PAPER, bond, Premium Grade, Legal Size	5	111.75	558.75	1			1			1			1		1	
CALCULATOR, compact, electronic, LCD, desktop	1	152.44	152.44								1					
BALLPEN, BLACK	50	15.00	750.00	3	4	4	4	4	4	4	4	4	5	5	5	
CORRECTION PEN	2	95.00	190.00		1							1				
STAPLER # 10	1	70.00	70.00				1									
STAPLE WIRE # 10	2	96.00	192.00				1							1		
FINGER TIP MOISTENER	4	35.00	140.00	1				1			1		1			
SLIDING FOLDER, LONG	10	10.00	100.00	1		1	1	1	1			1	1	1	1	1
DTR FORM #48	4	25.00	100.00		1			1				1			1	
RISO OF VARIOUS FORMS	5	365.00	1,825.00		1			1			1			1		1
PHOTOCOPYING OF DOCUMENTS	1800	1.00	1,800.00	150	150	150	150	150	150	150	150	150	150	150	150	150
WATER BILL NOTICE	450	80.00	36,000.00	450												
CUSTOMER LEDGER CARD	850	20.00	17,000.00							850						
COLLECTOR'S OFFICIAL RECEIPT	600	100.00	60,000.00	200			200		100	100						
METER READING CARD	600	16.00	9,600.00				600									
WATER SERVICE CONTRACT	700	12.00	8,400.00	700												
RAINBOOT AND RAINCOAT	2	900.00	1,800.00						2							

END-USER/UNIT : TECHNICAL SECTION

CODE	GENERAL DESCRIPTION	Quantity/	Estimated	Estimated	SCHEDULE / MILESTONE OF ACTIVITIES												Remarks
		Size	Unit Cost	Budget	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
	COMPACT FLUORESCENT LIGHT, 18 watts	4	102.23	408.92		1			1		1			1			
	TAPE, electrical	6	18.07	108.42	1	1					1	1		1	1		
	AIR FRESHENER, 280mL/can	2	83.15	166.30					1				1				
	ALCOHOL, 70%, ethyl	4	38.19	152.76			1			1			1			1	
	CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	1	260.27	260.27							1						
	CLIP, backfold, 50mm, 12s/box	1	39.98	39.98										1			

CORRECTION TAPE, disposable, 6meters length, 5mm width	6	12.35	74.10			2					2			2	
ERASER, rubber	2	2.21	4.42				1							1	
GLUE, all purpose, 300 grams min.	1	49.02	49.02						1						
LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	2	20.11	40.22				1							1	
MARKING PEN, whiteboard, bullet type, black	1	12.58	12.58						1						
MARKER, permanent, bullet type, black	4	12.45	49.80			1		1			1				1
NOTE BOOK, stenographer's, 40 leaves, ruled both sides	3	9.06	27.18			1		1						1	
NOTE PAD, (3"x3"), 100 sheets/pad	3	39.10	117.30			1		1						1	
PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	2	100.10	200.20			1						1			
PAPER FASTENER, for paper, metal, 50 sets/box	2	67.14	134.28				1							1	
PAPER CLIP, gem type,jumbo, 48mm, 100s/box	3	13.86	41.58			2					1				
PAPER CLIP, gem type, 32mm, 100s/box	3	6.27	18.81			2					1				
PENCIL, mechanical, for 0.5mm lead	1	23.45	23.45							1					
RECORD BOOK, 300 pages, smythe sewn	3	55.53	166.59	1			1				1				
RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	1	108.50	108.50							1					
RULER, plastic, 300mm	1	2.13	2.13							1					
SIGN PEN, black	2	45.11	90.22			1					1				
TAPE, masking, 48mm, 50 meters length	3	105.53	316.59	1						1			1		
TOILET TISSUE, 12 rolls/pack	2	77.46	154.92					1						1	
BLADE, heavy duty cutter, 10 pcs./pack	1	7.94	7.94							1					
CUTTER, heavy duty	1	22.39	22.39							1					
SCISSORS, (6")	1	15.92	15.92							1					
BROOM, soft (tambo)	2	101.27	202.54				1						1		
BROOM, STICK (tingting)	2	24.52	49.04				1						1		
CLEANSER, scouring powder, 350 grams	3	14.76	44.28	1				1				1			
DISINFECTANT SPRAY, 400 grams net content	6	117.26	703.56			1		1		1		1		1	1
DUST PAN, non-rigid plastic, with detachable handle	2	37.19	74.38	1						1					
INSECTICIDE, 600mL (420g) /can	28	120.46	3,372.88	2	3	2	2	3	2	2	3	2	2	3	2
RAG, COTTON, (7") in diameter, assorted colors	2	44.77	89.54					1						1	
SCOURING PAD, economy size	1	120.29	120.29							1					
TOILET BOWL & URINAL CLEANER, 900ml	10	42.64	426.40			2			2				2		2
PAPER, bond, Premium Grade, Legal Size	3	111.75	335.25			1			1				1		
BALLPEN, BLACK	40	15.00	600.00	5	4	4	4	4	4	3	3	3	2	2	2
MONGOL PENCIL	1	72.00	72.00							1					
CORRECTION PEN	1	95.00	95.00				1								
STAPLER # 10	1	70.00	70.00							1					
STAPLE WIRE # 10	1	96.00	96.00							1					
DISHWASHING LIQUID (1 gal/bottle)	3	250.00	750.00				1			1				1	
SLIDING FOLDER, LONG	4	10.00	40.00		1		1			1			1		
DTR FORM #48	2	25.00	50.00			1			1						
RISO OF VARIOUS FORMS	2	365.00	730.00				1					1			
PHOTOCOPYING OF DOCUMENTS	600	1.00	600.00	50	50	50	50	50	50	50	50	50	50	50	50
RAINBOOT AND RAINCOAT	5	900.00	4,500.00						5						
WORKING GLOVES	36	100.00	3,600.00	3	3	3	3	3	3	3	3	3	3	3	3
CHLORINE DIOXIDE	560	500.00	280,000.00	150				150				130		130	

	C.I. SADDLE CLAMP 75MM x 3/4"	600	275.00	165,000.00	150			150			150			150			
	BUSHING REDUCER 3/4" X 1/2"	600	20.00	12,000.00	150			150			150			150			
	BRASS CORPORATION COCK 1/2"	600	235.00	141,000.00	150			150			150			150			
	G.I. NIPPLE 1/2" X 12" SCH 40	1200	195.00	234,000.00	300			300			300			300			
	G.I. ELBOW REDUCER 3/4" X 1/2"	600	30.00	18,000.00	150			150			150			150			
	BRASS GATE VALVE 1/2"	600	235.00	141,000.00	150			150			150			150			
	G.I. ST. ELBOW 1/2"	600	30.00	18,000.00	150			150			150			150			
	BRASS ST. COUPLING 1/2"	1200	116.00	139,200.00	300			300			300			300			
	G.I. ELBOW 1/2"	1800	23.00	41,400.00	450			450			450			450			
	TAPELON 1"	1800	25.00	45,000.00	450			450			450			450			
	BRASS WATER METER 1/2"	600	800.00	480,000.00	150			150			150			150			
	CEMENT	35	250.00	8,750.00	10			10			10			5			
	HDPE PIPE 1" X 100 METERS SDR11 BLACK	16	4,435.00	70,960.00	4			4			4			4			
	HDPE PIPE 3/4" X 150 METERS SDR11 BLACK	16	4,142.00	66,272.00	4			4			4			4			
	HDPE PIPE 1/2" X 300 METERS SDR11 BLACK	25	5,300.00	132,500.00	7			7			6			5			

TOTAL	3,272,412.06
Add: Allowance for Price Increase	117,587.94
GRAND TOTAL	<u>3,390,000.00</u>

Prepared/submitted by:

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Approved by:

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